

**THE UNIVERSITY OF MICHIGAN  
REGENTS COMMUNICATION**

**ACTION REQUEST**

**Subject:** Regental Action Required Under the State of Michigan Conflict of Interest Statute

**Action Requested:** Authorization for the University to enter into an agreement with Reames Consulting dba "Guideline Consulting" (University of Michigan Employee, Griffin Reames, Owner).

**Background:**

The University of Michigan Mechanical Engineering Department seeks approval to enter into an agreement with Reames Consulting for consulting services for specialized higher education service models, organizational structure, and organizational strategy.

The proposed agreement falls under the State of Michigan Conflict of Interest Statute, as Griffin Reames is a University employee as Chief Operating Officer with the School of Public Health, Kidney Epidemiology and Cost Center and would be a party to the agreement as owner of Reames Consulting.

However, the Statute allows the University to enter into such agreements if the following conditions are met:

- a) The public servant promptly discloses any pecuniary interest in the contract to the official body, which has power to approve the purchase, which disclosure shall be a matter of record in its official proceedings.
- b) The purchase is approved by a vote of not less than 2/3 of the full membership of the approving body in open session without the vote of the public servant making the disclosure.
- c) The official body discloses the following summary information in its official minutes:
  - i) The name of each party involved in the contract.
  - ii) The terms of the purchase, including duration, financial consideration between the parties, facilities or services of the public entity included in the purchase, and the nature and degree of assignment of employees of the public entity for fulfillment of the purchase.
  - iii) The nature of any pecuniary interest.

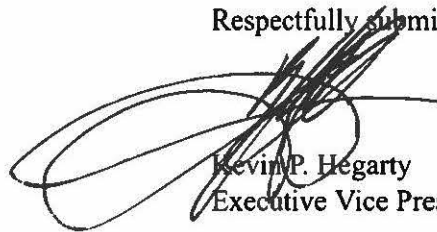
The following information is provided in compliance with the statutory requirements contained in Section (c) above:

- i) The parties to the contract are the Regents of the University of Michigan and its Mechanical Engineering Department and Reames Consulting.
- ii) The agreement is for a duration of one year at a total cost not to exceed \$47,520. Reames Consulting will be supplying all the necessary resources and personnel to fulfill this contract. The remaining base contract terms and conditions were tailored to meet the particular needs of this contract and have been approved by Procurement Services after advice from the Office of General Counsel.
- iii) The pecuniary interest arises from the fact that University of Michigan employee, Griffin Reames, is owner of Reames Consulting.

Griffin Reames has met state law requirements with the disclosure of her pecuniary interest and formal appointment arrangements with the University of Michigan. Requirements, if any, that may be applicable by the supervisor of Griffin Reames, under the Medical School's or OVPR's Conflict of Interest Committee's procedures are separately analyzed and managed.

We recommend that the Board of Regents approve the agreement between the University of Michigan and Reames Consulting subject to requirements, if any, that the supervisor of Griffin Reames or the Medical School's or OVPR's Conflict of Interest Committee may impose.

Respectfully submitted,



Kevin P. Hegarty  
Executive Vice President and Chief Financial Officer

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