

**THE UNIVERSITY OF MICHIGAN
REGENTS COMMUNICATION**

ACTION REQUEST

Subject: Regental Action Required Under the State of Michigan Conflict of Interest Statute

Action Requested: Authorization for the University to transact with Growing Forward Together (University of Michigan Employee, Julia Seng, Employee).

Background:

The University of Michigan School of Nursing seeks approval to transact with Growing Forward Together for the purchase of books produced by Growing Forward Together to be used in a staff study group.

The proposed contract falls under the State of Michigan Conflict of Interest Statute as Julia Seng is employed by the University as Professor with School of Nursing and would be a party to the contract as employee of Growing Forward Together.

However, the Statute allows the university to enter into such contracts if the following conditions are met:

- a) The public servant promptly discloses any pecuniary interest in the contract to the official body which has power to approve the purchase, which disclosure shall be a matter of record in its official proceedings.
- b) The purchase is approved by a vote of not less than 2/3 of the full membership of the approving body in open session without the vote of the public servant making the disclosure.
- c) The official body discloses the following summary information in its official minutes:
 - i) The name of each party involved in the contract.
 - ii) The terms of the purchase, including duration, financial consideration between the parties, facilities or services of the public entity included in the purchase, and the nature and degree of assignment of employees of the public entity for fulfillment of the purchase.
 - iii) The nature of any pecuniary interest.

The following information is provided in compliance with the statutory requirements contained in Section (c) above:

- i) The parties to the contract are the Regents of the University of Michigan and its School of Nursing and Growing Forward Together.
- ii) The contract is a one-time purchase in the amount of \$317. Growing Forward Together will supply the necessary resources and personnel to fulfill this contract. The remaining base contract terms and conditions are typical to those used in Procurement Services standard templates for other similar contracts entered into by the Regents.
- iii) The pecuniary interest arises from the fact that University of Michigan employee, Julia Seng, is an employee of Growing Forward Together.

Julia Seng has met state law requirements with the disclosure of her pecuniary interest and formal appointment arrangements with the University of Michigan. Requirements, if any, that may be applicable by the supervisor of Julia Seng under the School of Nursing or OVPR's Conflict of Interest Committee's procedures are separately analyzed and managed.

We recommend that the Board of Regents approve the contract between the University of Michigan and Growing Forward Together subject to requirements, if any, that the supervisor of Julia Seng or the School of Nursing or OVPR's Conflict of Interest Committee may impose.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Robert A. Hewlett III', with a stylized flourish at the end.

Robert A. Hewlett III
Interim Executive Vice President and Chief Financial Officer

November 2025