

The University of Michigan Regents Communication

Request for Action

Subject: Regental Action Required Under the State of Michigan Conflict of Interest Statute

Action Requested: Authorization for the university to transact with Garrett's Space (University of Michigan Employee, Julie Halpert, Co-Founder)

Background:

The University of Michigan Office of Executive Vice President of Medical Affairs Chief Executive Officer seeks approval to transact with Garrett's Space for Sponsorship.

The proposed transaction falls under the State of Michigan Conflict of Interest Statute as Julie Halpert is employed by the University as a Lecturer with the Program in the Environment in the College of Literature, Science and Arts and School for Environment and Sustainability and would be a party to the transaction as co-Founder of Garrett's Space.

However, the Statute allows the university to enter into such contracts if the following conditions are met:

- 1) The public servant promptly discloses any pecuniary interest in the contract to the official body which has power to approve the purchase, which disclosure shall be a matter of record in its official proceedings.
- 2) The purchase is approved by a vote of not less than 2/3 of the full membership of the approving body in open session without the vote of the public servant making the disclosure.
- 3) The official body discloses the following summary information in its official minutes:
 - a) The name of each party involved in the contract.
 - b) The terms of the purchase, including duration, financial consideration between the parties, facilities or services of the public entity included in the purchase, and the nature and degree of assignment of employees of the public entity for fulfillment of the purchase.
 - c) The nature of any pecuniary interest.

The following information is provided in compliance with the statutory requirements contained in Section (3) above:

- a) The parties to the contract are the Regents of the University of Michigan and its Office of Executive Vice President of Medical Affairs Chief Executive Officer and Garrett's Space.
- b) The transaction is for sponsoring an event hosted by Garrett's Space. The cost of this Sponsorship is \$1,000. Garrett's Space will supply the necessary resources and personnel to fulfill this contract. The remaining base contract terms and conditions are typical to those used in Procurement Services standard templates for other similar contracts entered into by the Regents.
- c) The pecuniary interest arises from the fact that University of Michigan employee, Julie Halpert, is co-founder of Garrett's Space.

Julie Halpert has met state law requirements with the disclosure of her pecuniary interest and formal appointment arrangements with the University of Michigan. Requirements, if any, that may be applicable by the supervisor of Julie Halpert under the Office of Office of Executive Vice President of Medical Affairs Chief Executive Officer or OVP's Conflict of Interest Committee's procedures are separately analyzed and managed.

We recommend that the Board of Regents approve the contract between the University of Michigan and Garrett's Space, subject to requirements, if any, that the supervisor of Julie Halpert or the Office of Office of Executive Vice President of Medical Affairs Chief Executive Officer or OVP's Conflict of Interest Committee may impose.

Respectfully submitted,



Robert A. Hewlett III
Executive Vice President
and Chief Financial Officer

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