

**THE UNIVERSITY OF MICHIGAN  
REGENTS COMMUNICATION**

ACTION REQUEST

Subject: Regental Action Required Under the State of  
Michigan Conflict of Interest Statute

Action Requested: Authorization for the University to enter into an agreement with Abigail Murray LLC (University of Michigan Employee, Steven Mankouche, Spouse).

Background:

The University of Michigan A. Alfred Taubman College of Architecture and Urban Planning seeks approval to enter into an agreement with Abigail Murray LLC for architectural ornament development and training services. Abigail Murray LLC was selected because of the unique techniques developed by the supplier and the ability to teach the techniques to the research team. The agreement is for a one time purchase at a total cost not to exceed \$4,000.

The proposed agreement falls under the State of Michigan Conflict of Interest Statute as Steven Mankouche is a University employee as a Professor with the A. Alfred Taubman Department of Architecture and Urban Planning and would be party to the contract as spouse of the owner of Abigail Murray LLC.

However, the Statute allows the University to enter into such agreements if the following conditions are met:

- a) The public servant promptly discloses any pecuniary interest in the contract to the official body which has power to approve the purchase, which disclosure shall be a matter of record in its official proceedings.
- b) The purchase is approved by a vote of not less than 2/3 of the full membership of the approving body in open session without the vote of the public servant making the disclosure.
- c) The official body discloses the following summary information in its official minutes:
  - i) The name of each party involved in the contract.
  - ii) The terms of the purchase, including duration, financial consideration between the parties, facilities or services of the public entity included in the purchase, and the nature and degree of assignment of employees of the public entity for fulfillment of the purchase.
  - iii) The nature of any pecuniary interest.

The following information is provided in compliance with the statutory requirements contained in Section (c) above:

- i) The parties to the contract are the Regents of the University of Michigan and its A. Alfred Taubman College of Architecture and Urban Planning and Abigail Murray LLC.
- ii) The agreement is for a one time purchase at a total cost not to exceed \$4,000. Abigail Murray LLC will be supplying all the necessary resources and personnel to fulfill this contract. The remaining base contract terms and conditions are typical to those used in Procurement Services standard templates for other similar contracts entered into by the Regents.
- iii) The pecuniary interest arises from the fact that University of Michigan employee, Steven Mankouche, is spouse of the owner of Abigail Murray LLC.

Steven Mankouche has met state law requirements with the disclosure of his pecuniary interest and formal appointment arrangements with the University of Michigan. Requirements, if any, that may be applicable by the supervisor of Steven Mankouche, under the Medical School's or OVPR's Conflict of Interest Committee's procedures are separately analyzed and managed.

We recommend that the Board of Regents approve the agreement between the University of Michigan and Abigail Murray LLC subject to requirements, if any, that the supervisor of Steven Mankouche or the Medical School's or OVPR's Conflict of Interest Committee may impose.

Respectfully submitted,



Brian Smith  
Interim Executive Vice President and Chief Financial Officer

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