

**THE UNIVERSITY OF MICHIGAN  
REGENTS COMMUNICATION**

**ACTION REQUEST**

Subject: Regental Action Required Under the State of Michigan Conflict of Interest Statute

Action Requested: Authorization for the University to transact with The Collaborative Piano Institute (University of Michigan Employee, Ana Maria Otamendi Sanchez, Director).

Background:

The University of Michigan School of Music, Theatre, and Dance seeks approval to transact with The Collaborative Piano Institute for musical auditing services.

The proposed contract falls under the State of Michigan Conflict of Interest Statute as Ana Maria Otamendi Sanchez is employed by the University as an Associate Professor with the School of Music, Theater and Dance and would be a party to the contract as director of The Collaborative Piano Institute.

However, the Statute allows the university to enter into such contracts if the following conditions are met:

- a) The public servant promptly discloses any pecuniary interest in the contract to the official body which has power to approve the purchase, which disclosure shall be a matter of record in its official proceedings.
- b) The purchase is approved by a vote of not less than 2/3 of the full membership of the approving body in open session without the vote of the public servant making the disclosure.
- c) The official body discloses the following summary information in its official minutes:
  - i) The name of each party involved in the contract.
  - ii) The terms of the purchase, including duration, financial consideration between the parties, facilities or services of the public entity included in the purchase, and the nature and degree of assignment of employees of the public entity for fulfillment of the purchase.
  - iii) The nature of any pecuniary interest.

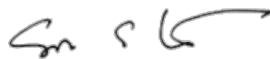
The following information is provided in compliance with the statutory requirements contained in Section (c) above:

- i) The parties to the contract are the Regents of the University of Michigan and its School of Music, Theatre, and Dance and The Collaborative Piano Institute.
- ii) The contract is for auditing the recital performances of musical students for a duration of one month at a total cost not to exceed \$400. The Collaborative Piano Institute will supply the necessary resources and personnel to fulfill this contract. The remaining base contract terms and conditions are typical to those used in Procurement Services standard templates for other similar contracts entered into by the Regents.
- iii) The pecuniary interest arises from the fact that University of Michigan employee, Ana Maria Otamendi Sanchez, is the director of The Collaborative Piano Institute.

Ana Maria Otamendi Sanchez has met state law requirements with the disclosure of her pecuniary interest and formal appointment arrangements with the University of Michigan. Requirements, if any, that may be applicable by the supervisor of Ana Maria Otamendi Sanchez under the School of Music, Theatre, and Dance or OVPR's Conflict of Interest Committee's procedures are separately analyzed and managed.

We recommend that the Board of Regents approve the contract between the University of Michigan and The Collaborative Piano Institute subject to requirements, if any, that the supervisor of Ana Maria Otamendi Sanchez or the School of Music, Theatre, and Dance or OVPR's Conflict of Interest Committee may impose.

Respectfully submitted,



Geoffrey S. Chatas  
Executive Vice President and Chief Financial Officer

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