

**THE UNIVERSITY OF MICHIGAN
REGENTS COMMUNICATION**

Approved by the Regents
July 21, 2011

ACTION REQUEST

Subject: Regental Action Required Under the State of
Michigan Conflict of Interest Statute

Action
Requested: Authorization for the University to Purchase Services From Monkey Shavers
Productions (University of Michigan Employee, Shelie Miller)

Background:

The School of Natural Resources Environment (SNRE) is seeking approval to purchase video production services from Monkey Shavers Productions that would include the production of a 30 minute documentary on bio-fuels to be completed by January 1, 2012 and aired on PBS. This project was sent out for bid through Procurement Services and it has been determined that Monkey Shavers is offering these services at a highly discounted rate. The total cost of the project is \$10,000. The fees associated with this purchase are well under industry standards and are over 50% lower than the next supplier. A Management Plan has been drawn out by OVPR, and has been reviewed and signed by Lori Maddix, Business Manager and Arun Agrawal, Associate Dean of SNRE.

The proposed agreement falls under the State of Michigan Conflict of Interest Statute as Shelie Miller, the Principal Investigator on the University of Michigan sponsored research project, "Creation of a Predictive and Dynamic Life Cycle Assessment Tool", is a University employee as Assistant Professor at the SNRE, and is the wife of Josh Guillot, owner of Monkey Shavers Productions. However, the Statute allows the University to enter into such contracts if the following conditions are met:

- a) The public servant promptly discloses any pecuniary interest in the contract to the official body which has power to approve the purchase, which disclosure shall be a matter of record in its official proceedings.
- b) The purchase is approved by a vote of not less than 2/3 of the full membership of the approving body in open session without the vote of the public servant making the disclosure.
- c) The official body discloses the following summary information in its official minutes:
 - i) The name of each party involved in the contract.
 - ii) The terms of the purchase, including duration, financial consideration between the parties, facilities or services of the public entity included in the purchase, and the nature and degree of assignment of employees of the public entity for fulfillment of the purchase.
 - iii) The nature of any pecuniary interest.

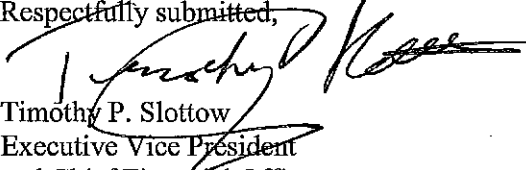
The following information is provided in compliance with the statutory requirements contained in Section (c) above:

- i) The parties to the contract are the Regents of the University of Michigan, the School of Nature Resources Environment and Monkey Shavers Productions.
- ii) The agreement is to purchase video productions services to include the production of a 30 minute documentary on bio-fuels.
- iii) The pecuniary interest arises from the fact that Shelie Miller is a University of Michigan employee as Assistant Professor at the SNRE and is the wife of Josh Guillot, owner of Monkey Shavers Productions.

Shelie Miller has met state law requirements with the disclosure of her pecuniary interest and formal appointment arrangements with the University of Michigan. Requirements, if any, that may be applicable under the Medical School's or OVPR's Conflict of Interest Committee's procedures are separately analyzed and managed.

We recommend that the Board of Regents approve the agreement between the University of Michigan and Monkey Shavers Productions subject to requirements, if any, that either the Medical School's or OVPR's Conflict of Interest Committee may impose.

Respectfully submitted,



Timothy P. Slottow
Executive Vice President
and Chief Financial Officer

June 2011