

**THE UNIVERSITY OF MICHIGAN
REGENTS COMMUNICATION**

ACTION REQUEST

Subject: Regental Action Required Under the State of Michigan Conflict of Interest Statute

Action Requested: Authorization for the University to enter into an agreement with Michigan Life Sciences Engineering and Advising and Development Consulting Group (dba miLEAD Consulting Group) (University of Michigan Employees, Shannon Miller, Vinodh Balendran, Mitre Athaiya, Kurt Harris, Steph Steltzer, Ignacio Blanco Varela, Bailey Garb, Ziad Sabry, Sophia Meyer, Garrett Chavis)

Background:

The University of Michigan Max Harry Weil Institute For Critical Care Research and Innovation seeks approval to enter into an agreement with miLEAD Consulting Group for marketing consulting services.

The proposed agreement falls under the State of Michigan Conflict of Interest Statute as the following are University employees or students with the listed departments and all would be party to the agreement as members of the Board of Directors of miLEAD Consulting Group.

Shannon Miller; Student; Cellular & Molecular Biology

Vinodh Balendran; Student; Neuroscience

Mitre Athaiya; Graduate Student Research Assistant; Neuroscience

Kurt Harris; Research Fellow, Medicinal Chemistry, College of Pharmacy

Steph Steltzer; Graduate Student Research Assistant; Molecular and Integrative Physiology

Ignacio Blanco Varela; Graduate Student Research Assistant; Chemical Engineering

Bailey Garb; Student; Bioinformatics

Ziad Sabry; Graduate Student Research Assistant; Cellular & Molecular Biology

Sophia Meyer; Graduate Student Instructor; Graduate Student Instructor

Garrett Chavis; Graduate Student Research Assistant; Molecular and Integrative Physiology

However, the Statute allows the University to enter into such agreements if the following conditions are met:

- a) The public servant promptly discloses any pecuniary interest in the contract to the official body which has power to approve the purchase, which disclosure shall be a matter of record in its official proceedings.
- b) The purchase is approved by a vote of not less than 2/3 of the full membership of the approving body in open session without the vote of the public servant making the disclosure.
- c) The official body discloses the following summary information in its official minutes:
 - i) The name of each party involved in the contract.
 - ii) The terms of the purchase, including duration, financial consideration between the parties, facilities or services of the public entity included in the purchase, and the nature and degree of assignment of employees of the public entity for fulfillment of the purchase.
 - iii) The nature of any pecuniary interest.

The following information is provided in compliance with the statutory requirements contained in Section (c) above:

- i) The parties to the contract are the Regents of the University of Michigan and its Max Harry Weil Institute For Critical Care Research and Innovation and miLEAD Consulting Group.
- ii) The agreement for marketing consulting services for \$4,700. The initial term of this Agreement will begin on June 21, 2024 and end on June 20, 2025. miLEAD Consulting Group will be supplying all the necessary resources and personnel to fulfill this contract. The remaining base contract terms and conditions are typical to those used in Procurement Services standard templates for other similar contracts entered into by the Regents.
- iii) The pecuniary interest arises from the fact that University of Michigan employees and/or students, Shannon Miller, Vinodh Balendran, Mitre Athaiya, Kurt Harris, Steph Steltzer, Ignacio Blanco Varela, Bailey Garb, Ziad Sabry, Sophia Meyer, Garrett Chavis are members of the Board of Directors of miLEAD Consulting Group.

Shannon Miller, Vinodh Balendran, Mitre Athaiya, Kurt Harris, Steph Steltzer, Ignacio Blanco Varela, Bailey Garb, Ziad Sabry, Sophia Meyer, Garrett Chavis have met state law requirements with the disclosure of their pecuniary interest and formal appointment arrangements with the University of Michigan. Requirements, if any, that may be applicable by the supervisors of

Shannon Miller, Vinodh Balendran, Mitre Athaiya, Kurt Harris, Steph Steltzer, Ignacio Blanco Varela, Bailey Garb, Ziad Sabry, Sophia Meyer, Garrett Chavis under the Medical School's or OVPR's Conflict of Interest Committee's procedures are separately analyzed and managed.

We recommend that the Board of Regents approve the agreement between the University of Michigan and miLEAD Consulting Group subject to requirements, if any, that the supervisors of Shannon Miller, Vinodh Balendran, Mitre Athaiya, Kurt Harris, Steph Steltzer, Ignacio Blanco Varela, Bailey Garb, Ziad Sabry, Sophia Meyer, Garrett Chavis or the Medical School's or OVPR's Conflict of Interest Committee may impose.

Respectfully submitted,



Geoffrey S. Chatas
Executive Vice President and Chief Financial Officer

June 2024