

**THE UNIVERSITY OF MICHIGAN
REGENTS COMMUNICATION**

ACTION REQUEST

Subject: Regental Action Required Under the State of Michigan Conflict of Interest Statute

Action Requested: Authorization for the University to transact with Roberts and Limbrick Enterprises, LLC (University of Michigan Employee, Byron Roberts, Partner)

Background:

The University of Michigan College of Engineering, Center for Engineering Diversity and Outreach (“CEDO”) seeks approval to transact with Roberts and Limbrick Enterprises, LLC (“Roberts and Limbrick”). Roberts and Limbrick will provide teaching, training, and parent liaisons work in the outreach programs for CEDO.

The proposed agreement falls under the State of Michigan Conflict of Interest Statute as Byron Roberts is a University employee as Senior Director of Advancement with the College of Engineering and would be party to the contract as a Partner of Roberts and Limbrick.

However, the Statute allows the University to enter into such agreements if the following conditions are met:

- a) The public servant promptly discloses any pecuniary interest in the contract to the official body which has power to approve the purchase, which disclosure shall be a matter of record in its official proceedings.
- b) The purchase is approved by a vote of not less than 2/3 of the full membership of the approving body in open session without the vote of the public servant making the disclosure.
- c) The official body discloses the following summary information in its official minutes:
 - i) The name of each party involved in the contract.
 - ii) The terms of the purchase, including duration, financial consideration between the parties, facilities or services of the public entity included in the purchase, and the nature and degree of assignment of employees of the public entity for fulfillment of the purchase.
 - iii) The nature of any pecuniary interest.

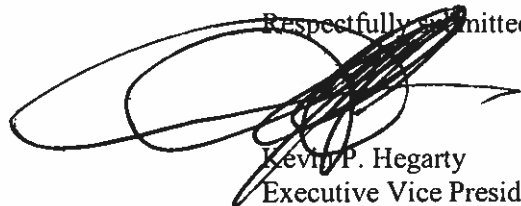
The following information is provided in compliance with the statutory requirements contained in Section (c) above:

- i) The parties to the contract are the Regents of the University of Michigan and its College of Engineering, Center for Engineering, Diversity, and Outreach, and Roberts and Limbrick.
- ii) The agreement is to provide teaching, training, and parent liaisons work in the outreach programs for CEDO. The total cost is not to exceed \$15,000. Roberts and Limbrick will be supplying all the necessary resources and personnel to fulfill this contract. The remaining base contract terms and conditions are typical to those used in Procurement Services standard templates for other similar contracts entered into by the Regents.
- iii) The pecuniary interest arises from the fact that University of Michigan employee, Byron Roberts, is a Partner of Roberts and Limbrick.

Byron Roberts has met state law requirements with the disclosure of his pecuniary interest and formal appointment arrangements with the University of Michigan. Requirements, if any, that may be applicable by the supervisor of Byron Roberts under the Medical School's or OVPR's Conflict of Interest Committee's procedures are separately analyzed and managed.

We recommend that the Board of Regents approve the agreement between the University of Michigan and Roberts and Limbrick subject to requirements, if any, that the supervisor of Byron Roberts or the Medical School's or OVPR's Conflict of Interest Committee may impose.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Kevin P. Hegarty', is written over the typed name and title. The signature is somewhat stylized and overlaps the text below it.

Kevin P. Hegarty
Executive Vice President
and Chief Financial Officer

May 2018