

**THE UNIVERSITY OF MICHIGAN
REGENTS COMMUNICATION**

Approved by the Regents
March 20, 2008

ACTION REQUEST

Subject: Regental Action Required Under the State of
Michigan Conflict of Interest Statute

Action Requested: Authorization for the University to make Payment to All Shine Cleaning
(University of Michigan Employee Stephanie Lindimore, Owner)

Background:

The University of Michigan Medical School's Department of Surgery, Michigan – Surgical Collaborative for Outcomes Research and Evaluation (M-SCORE) seeks approval to make payment to All Shine Cleaning for cleaning services for their off-campus research offices. All Shine Cleaning provided cleaning services in September and October of 2007 and was selected based on competitive pricing and trusted references.

The proposed payment falls under the State of Michigan Conflict of Interest Statute as Stephanie Lindimore is a University employee and would be a party to the contract as owner of All Shine Cleaning. However, the Statute allows the University to enter into such contracts if the following conditions are met:

- a) The public servant promptly discloses any pecuniary interest in the contract to the official body which has power to approve the purchase, which disclosure shall be a matter of record in its official proceedings.
- b) The purchase is approved by a vote of not less than 2/3 of the full membership of the approving body in open session without the vote of the public servant making the disclosure.
- c) The official body discloses the following summary information in its official minutes:
 - i) The name of each party involved in the contract.
 - ii) The terms of the purchase, including duration, financial consideration between the parties, facilities or services of the public entity included in the purchase, and the nature and degree of assignment of employees of the public entity for fulfillment of the purchase.
 - iii) The nature of any pecuniary interest.

The following information is provided in compliance with the statutory requirements contained in Section (c) above:

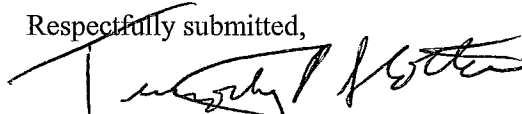
- i) The parties to the contract are the Regents of the University of Michigan and its Medical School Department of Surgery M-SCORE and All Shine Cleaning.

- ii) The payment is for two months of cleaning services for 2,300 square feet of office space located at 211 N. Fourth Avenue in Ann Arbor for \$630.
- iii) The pecuniary interest arises from the fact that Stephanie Lindimore, a University of Michigan Hospital employee as Registered Nurse, UMH Nursing 5C Surgery, is owner of All Shine Cleaning.

Stephanie Lindimore has met state law requirements with the disclosure of her pecuniary interest and formal appointment arrangements with the University of Michigan. Requirements, if any, that may be applicable under the Medical School's or OVPR's Conflict of Interest Committee's procedures are separately analyzed and managed.

We recommend that the Board of Regents approve the payment between the University of Michigan and All Shine Cleaning subject to requirements, if any, that either the Medical School's or OVPR's Conflict of Interest Committee may impose.

Respectfully submitted,



Timothy P. Slottow
Executive Vice President
and Chief Financial Officer

March 2008