

THE UNIVERSITY OF MICHIGAN
REGENTS COMMUNICATION

ACTION REQUEST

Subject: Regental Action Required Under the State of Michigan Conflict of Interest Statute

Action Requested: Authorization for the University to transact with miLEAD Consulting Group (University of Michigan Employees, Jose Alejandro Colina, Director; Christina Lee, Vice President of Client Services; and Michelle Sydney Smith, President).

Background:

The University of Michigan Department of Mechanical Engineering seeks approval to transact with miLEAD Consulting Group for market research and consulting services.

The proposed agreement falls under the State of Michigan Conflict of Interest Statute as Jose Alejandro Colina is a University employee as a Post Doctoral Research Fellow with the Medical School and would be party to the contract as director of miLEAD Consulting Group, Christina Lee is a University employee as a Graduate Student with the Department of Biomedical Engineering and would be party to the contract as vice president of client services of miLEAD Consulting Group, and Michelle Sydney Smith is a University employee as a Graduate Student with the Medical School and would be party to the contract as president of miLEAD Consulting Group.

However, the Statute allows the University to enter into such agreements if the following conditions are met:

- a) The public servant promptly discloses any pecuniary interest in the contract to the official body which has power to approve the purchase, which disclosure shall be a matter of record in its official proceedings.
- b) The purchase is approved by a vote of not less than 2/3 of the full membership of the approving body in open session without the vote of the public servant making the disclosure.
- c) The official body discloses the following summary information in its official minutes:
 - i) The name of each party involved in the contract.
 - ii) The terms of the purchase, including duration, financial consideration between the parties, facilities or services of the public entity included in the purchase, and the nature and degree of assignment of employees of the public entity for fulfillment of the purchase.
 - iii) The nature of any pecuniary interest.

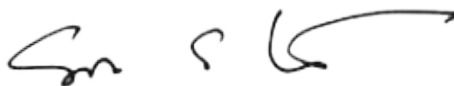
The following information is provided in compliance with the statutory requirements contained in Section (c) above:

- i) The parties to the contract are the Regents of the University of Michigan and its Department of Mechanical Engineering and miLEAD Consulting Group.
- ii) The agreement is for a duration of five weeks at a total cost not to exceed \$3,500. miLEAD Consulting Group will be supplying all the necessary resources and personnel to fulfill this contract. The remaining base contract terms and conditions are typical to those used in Procurement Services standard templates for other similar contracts entered into by the Regents.
- iii) The pecuniary interest arises from the fact that University of Michigan employees, Jose Alejandro Colina is director, Christina Lee is vice president of client services, and Michelle Sydney Smith is president of miLEAD Consulting Group.

Jose Alejandro Colina, Christina Lee, and Michelle Sydney Smith have met state law requirements with the disclosure of their pecuniary interest and formal appointment arrangements with the University of Michigan. Requirements, if any, that may be applicable by the supervisors of Jose Alejandro Colina, Christina Lee, and Michelle Sydney Smith, under the Medical School's or OVPR's Conflict of Interest Committee's procedures are separately analyzed and managed.

We recommend that the Board of Regents approve the agreement between the University of Michigan and miLEAD Consulting Group subject to requirements, if any, that the supervisors of Jose Alejandro Colina, Christina Lee, and Michelle Sydney Smith or the Medical School's or OVPR's Conflict of Interest Committee may impose.

Respectfully submitted,



Geoffrey S. Chatas
Executive Vice President and Chief Financial Officer

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