

**THE UNIVERSITY OF MICHIGAN
REGENTS COMMUNICATION**

ACTION REQUEST

Subject: Regental Action Required Under the State of
Michigan Conflict of Interest Statute

Action Requested: Authorization for the University to transact with Jim Toy Community Center
(University of Michigan Employees, Elizabeth Zollweg and Travis Radina, Vice
Chair, and President, respectively, of the Board of Directors)

Background:

The University of Michigan School of Social Work seeks approval to transact with Jim Toy Community Center to conduct a presentation on issues of intersectionality and TBLGQ (Transgender Bisexual Lesbian Gay Queer and Questioning) history. Jim Toy Community Center is considered to be a local expert on the topic and will provide an actual practice experience for students at a mini-course offered by the School of Social Work.

The proposed agreement falls under the State of Michigan Conflict of Interest Statute as Elizabeth Zollweg is a University employee as Student Affairs Associate Director and Travis Radina is a University employee as Program Manager with the Alumni Association and would be parties to the contract as Vice Chair, and President, respectively, of the Board of Directors of Jim Toy Community Center.

However, the Statute allows the University to enter into such agreements if the following conditions are met:

- a) The public servant promptly discloses any pecuniary interest in the contract to the official body which has power to approve the purchase, which disclosure shall be a matter of record in its official proceedings.
- b) The purchase is approved by a vote of not less than 2/3 of the full membership of the approving body in open session without the vote of the public servant making the disclosure.
- c) The official body discloses the following summary information in its official minutes:
 - i) The name of each party involved in the contract.
 - ii) The terms of the purchase, including duration, financial consideration between the parties, facilities or services of the public entity included in the purchase, and the nature and degree of assignment of employees of the public entity for fulfillment of the purchase.
 - iii) The nature of any pecuniary interest.

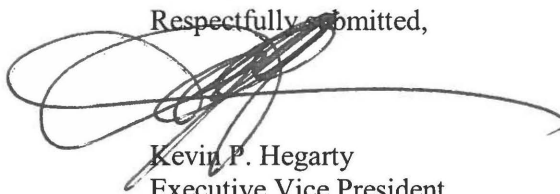
The following information is provided in compliance with the statutory requirements contained in Section (c) above:

- i) The parties to the contract are the Regents of the University of Michigan and its School of Social Work and Jim Toy Community Center.
- ii) The agreement is to conduct a presentation on issues of intersectionality and TBLGQ (Transgender Bisexual Lesbian Gay Queer and Questioning) history for a total cost of \$50. Jim Toy Community Center will be supplying all the necessary resources and personnel to fulfill this contract. The remaining base contract terms and conditions are typical to those used in Procurement Services standard templates for other similar contracts entered into by the Regents.
- iii) The pecuniary interest arises from the fact that University of Michigan employees, Elizabeth Zollweg and Travis Radina, are Vice Chair, and President, respectively, of the Board of Directors of Jim Toy Community Center.

Elizabeth Zollweg and Travis Radina have met state law requirements with the disclosure of their pecuniary interest and formal appointment arrangements with the University of Michigan. Requirements, if any, that may be applicable by the supervisors of Elizabeth Zollweg and Travis Radina under the Medical School's or OVPR's Conflict of Interest Committee's procedures are separately analyzed and managed.

We recommend that the Board of Regents approve the agreement between the University of Michigan and Jim Toy Community Center subject to requirements, if any, that the supervisors of Elizabeth Zollweg and Travis Radina or the Medical School's or OVPR's Conflict of Interest Committee may impose.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Kevin P. Hegarty', is written over the typed name and title. The signature is stylized with loops and a long horizontal stroke extending to the right.

Kevin P. Hegarty
Executive Vice President
and Chief Financial Officer

March 2018