

THE UNIVERSITY OF MICHIGAN  
*Regents Communication*

**ACTION REQUEST**

**Subject: Report of Faculty Retirement**

**Action Requested: Adoption of Retirement Memoir**

**Charlotte A. Wolfe, A.M.L.S.**, senior associate librarian, University Library, retired from active faculty status on December 31, 2010, following fifty years of highly distinguished service.

Ms. Wolfe received her B.A. degree from Vanderbilt University's Peabody College of Education and Human Development in 1958, and her A.M.L.S. degree from the University of Michigan in 1960. She joined the University Library in 1960 as a music and special materials cataloger, and for the following five decades was instrumental in making the rich resources of the Music Library collection accessible to faculty, students, and patrons.

Ms. Wolfe's dedication to music cataloging and bibliographic excellence and her efforts in helping to lead the library into the digital age are among her most notable contributions. When the library began to explore the possibility of adding data sets and machine-readable text files to the collection, Ms. Wolfe contributed to the high-profile national effort to catalog the Inter-University Consortium for Political and Social Research's data sets. She also coordinated the conversion of the library's microfilm master collection into the Research Libraries Information Network. In 2000, Ms. Wolfe designed and planned a viable strategy for providing bibliographic access to the Thomas Edison Collection of American Sheet Music, one of the largest single collections of antebellum sheet music in the United States. Among her other contributions, she chaired the Cataloging Policy Council, which was responsible for establishing specifications for the library's first integrated system; headed the NEH RELICS project, which cataloged the Renaissance Liturgical Imprints (1990-92); and worked throughout her career on cataloging the Music Library's notable Stellfeld Music Collection. Her contributions to drafting the DCRM-Early Printed Music Cataloging Rules are recognized by colleagues worldwide.

The Regents now salute this distinguished librarian for her dedicated service by naming **Charlotte A. Wolfe senior associate librarian emerita**.

**Requested by:**



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**Sally J. Churchill, J.D.**

**Vice President and Secretary of the University**

**March 2011**